BIRTHDAY PARTIES

At the San Francisco Zoo, our exotic residents host one of the most fun and memorable birthday experiences in the Bay Area.
OUR BIRTHDAY PACKAGE

A PRIVATE PARTY ROOM, GREAT FOOD, FUN ACTIVITIES, AND MORE.

Our Birthday Package makes planning your party easier than ever. We’ll do the work — you take the credit!

20 – 48 GUESTS
A minimum of 20 guests is required. A maximum of 48 guests is permitted. A guest is defined as anyone over 1 year old. Guest count includes adults and children.

$50 PER PERSON
Package price includes 22% service charge and 8.5% sales tax.

Larger groups are also welcome. Inquire for details.

SAN FRANCISCO ZOO EVENTS 415.753.7055 planyourevent@sfzoo.org
PRIVATE PARTY ROOM

YOUR BIRTHDAY PACKAGE INCLUDES:

PRIVATE ROOM RENTAL
Located inside Lemur Cafe, the Lemur Room overlooks the chimps!

Choose one of two available rental times:
10:30am – 12pm
1:30pm – 3pm

PARTY TIMELINE

<table>
<thead>
<tr>
<th>Time</th>
<th>Morning Party</th>
<th>Afternoon Party</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:00</td>
<td>Zoo opens</td>
<td></td>
</tr>
<tr>
<td>10:30</td>
<td>Party begins, food is served, face painting begins</td>
<td></td>
</tr>
<tr>
<td>11:15</td>
<td>ARC or Biofacts &amp; Story Presentations</td>
<td></td>
</tr>
<tr>
<td>11:30</td>
<td>Singing and cake, face painter ends</td>
<td></td>
</tr>
<tr>
<td>12:00</td>
<td>Party concludes — Now, explore the zoo, visit the playground, and use your ride ticket for the carousel or train!</td>
<td></td>
</tr>
<tr>
<td>12:15</td>
<td>Private Petting Zoo or Mini Wild Walk Tour</td>
<td></td>
</tr>
<tr>
<td>4:00</td>
<td>(Nov – March)</td>
<td></td>
</tr>
<tr>
<td>5:00</td>
<td>(April – Oct)</td>
<td></td>
</tr>
</tbody>
</table>

Zoo closes

SAN FRANCISCO ZOO EVENTS
415.753.7055
planyourevent@sfzoo.org
LUNCH & REFRESHMENTS

YOUR BIRTHDAY PACKAGE INCLUDES:

SPECIAL BIRTHDAY LUNCH
Your choice of pizza, hot dogs, or chicken tenders, served with kettlechips, lemonade, and ice water.

BIRTHDAY CAKE
A two layer cake that can be themed and personalized.

Enhance your party and please your guests by adding additional menu items from our executive chef. Price as listed.

SNACKS & PLATTERS

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>TORTILLA CHIPS with salsa and guacamole</td>
<td>$2.25</td>
</tr>
<tr>
<td>VEGGIE PLATTER with red bell pepper aioli and ranch dip</td>
<td>$2.50</td>
</tr>
<tr>
<td>DOMESTIC CHEESE DISPLAY with crackers</td>
<td>$2.50</td>
</tr>
<tr>
<td>SEASONAL FRESH FRUIT</td>
<td>$2.50</td>
</tr>
<tr>
<td>MEDITERRANEAN PLATTER with hummus, olive tapenade, and pita bread</td>
<td>$2.50</td>
</tr>
</tbody>
</table>

ENTREES & FINGER FOODS

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>FRESH SALAD your choice of caesar or mixed greens</td>
<td>$2.75</td>
</tr>
<tr>
<td>MACARONI AND CHEESE</td>
<td>$3.00</td>
</tr>
<tr>
<td>MINI BEEF MEATBALLS with cucumber-yogurt dip</td>
<td>$3.00</td>
</tr>
<tr>
<td>CHICKEN WINGS your choice of BBQ, Asian-spiced, or naked</td>
<td>$3.00</td>
</tr>
<tr>
<td>PASTA DISH your choice of herbed butter, pesto, or marinara sauce</td>
<td>$3.50</td>
</tr>
<tr>
<td>MINI VEGGIE SPRING ROLLS with sweet chili</td>
<td>$3.50</td>
</tr>
<tr>
<td>WARM SLIDERS PLATTER your choice of angus beef burgers, BBQ beef, or pulled pork</td>
<td>$3.75</td>
</tr>
<tr>
<td>MINI COLD SANDWICHES your choice of roast beef, turkey, chicken salad, or veggie</td>
<td>$3.75</td>
</tr>
</tbody>
</table>

SWEETS & TREATS

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>FRESH BAKED COOKIES</td>
<td>$3.00</td>
</tr>
<tr>
<td>CHOCOLATE FUDGE BROWNIES</td>
<td>$3.50</td>
</tr>
<tr>
<td>TANGY LEMON BARS</td>
<td>$3.00</td>
</tr>
<tr>
<td>COTTON CANDY</td>
<td>$3.75</td>
</tr>
</tbody>
</table>

DRINKS

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOTTLED BEERS ON ICE Bud Light, Gordon Biersch, Anchor Steam</td>
<td>$6 beer</td>
</tr>
<tr>
<td>BOTTLE OF HOUSE WINE William Hill Chardonnay or Cabernet</td>
<td>$35 bottle</td>
</tr>
<tr>
<td>COFFEE, DECAFE, OR HOT TEA</td>
<td>$35 gallon</td>
</tr>
<tr>
<td>FRESH FRUIT JUICE</td>
<td>$15 pitcher</td>
</tr>
<tr>
<td>SODA Coke products</td>
<td>$10 pitcher</td>
</tr>
<tr>
<td>SWEETENED / UNSWEETENED ICED TEA</td>
<td>$10 pitcher</td>
</tr>
</tbody>
</table>

1 gallon serves 14 – 16 guests. 1 pitcher serves 6 – 8 guests. Beer and wine is purchased on consumption.

SAN FRANCISCO ZOO EVENTS 415.753.7055 planyourevent@sfzoo.org
## ENHANCEMENTS

### YOUR BIRTHDAY PACKAGE INCLUDES:

- **Birthday Present**: A special zoo-themed gift for the birthday child.
- **Goodie Bags**: Fun gifts, crayons, and other treasures for each of the kids to enjoy! Also includes a self-guided scavenger hunt to explore the zoo!
- **Birthday Coordinator**: We’ll manage the entertainment and catering so you can enjoy hosting your guests!
- **Ride Tickets**: A ticket for every guest to ride on the Little Puffer Train or the Carousel.
- **Face Painting**: Create entertainment for the first hour of your party. Fun for all ages!

### ADDITIONAL ENHANCEMENTS

<table>
<thead>
<tr>
<th>Service</th>
<th>Rate</th>
<th>Per</th>
</tr>
</thead>
<tbody>
<tr>
<td>Party Time Extension (subject to availability)</td>
<td>$100</td>
<td>30 MIN</td>
</tr>
<tr>
<td>Face Painter Time Extension</td>
<td>$80</td>
<td>30 MIN</td>
</tr>
<tr>
<td>Parking Passes Reduced Rate</td>
<td>$8</td>
<td>PASS</td>
</tr>
<tr>
<td>Additional Ride Tickets Reduced Rate</td>
<td>$2</td>
<td>TICKET</td>
</tr>
<tr>
<td>Photographer</td>
<td>$350</td>
<td>1.5 HOUR</td>
</tr>
<tr>
<td>Wristbands Distributor</td>
<td>$50</td>
<td>HOUR</td>
</tr>
<tr>
<td>Guest Seating Linens</td>
<td>$110</td>
<td>6 TABLES</td>
</tr>
<tr>
<td>8” Stuffed Animal</td>
<td>$8.50</td>
<td>PLUSH</td>
</tr>
</tbody>
</table>

**San Francisco Zoo Events**  
415.753.7055  
planyourevent@sfzoo.org
ANIMAL EXPERIENCES

ANIMAL ENCOUNTERS

Reserve a special experience with the Koret Animal Resource Center (ARC) Animals! These animals, such as tortoises, hedgehogs, ferrets, iguanas, and snakes, visit your event for an up close and personal interaction. Our ARC animals each have an amazing personal story, most of which involve a second chance. Some were born in captivity and could never be wild. Many are former pets whose owners could no longer care for them. Others are injured wild animals unable to look after themselves. And all have an important message of conservation to tell.

LOCATION: LEMUR ROOM

1 ANIMAL  $200  20 MINS
2 ANIMALS  $300  30 MINS
3 ANIMALS  $400  40 MINS

Unavailable June through Labor Day. Clients may not hold or feed the animals. Children under the age of 5 cannot touch reptiles.*Unavailable June – Labor Day. Visit them on the Nature Trail.

PRIVATE PETTING ZOO EXPERIENCE

$300  20 MINUTES

Interactive enrichment activities and feeding of Barnyard animals while being educated by animal keepers. Animals may include goats, alpacas, pigs, chickens, miniature horses, and donkeys.

LOCATION: CHILDREN’S ZOO

BIOFACT & STORY PRESENTATIONS

$100  20 MINUTES

These 20-minute presentations are great for curious minds of all ages. Get up close and personal with bones, feathers, eggs, and more from our extensive education biofact collection. Your knowledgeable presenter will use each item to teach you about animals, science and conservation!

LOCATION: LEMUR ROOM

ALL ANIMAL EXPERIENCES ARE SUBJECT TO AVAILABILITY

SAN FRANCISCO ZOO EVENTS  415.753.7055  planyourevent@sfzoo.org
FAQs

What does the base package include?
The package includes private room rental, tables, chairs, event guest zoo admission, lunch, eco-friendly eating utensils, cold beverages, a birthday cake, face painter, a birthday present for your child, a ride ticket each, scavenger hunt, goodie bags, and a staff member to manage your event. Service charge and tax are included in the base package.

What is not included in the base package?
Add-ons to your base package would be: Animal Experiences, a time extension, an animal costume character, parking (see question 6), and additional food and drink menu items.

Can I eliminate some of the items in the base package?
You may remove items such as face painter or the cake, however the pricing will remain the same as it is a set package.

Do the rates apply to both children and adults?
Yes, any ‘per person’ price is in relation to any person over the age of 1 year old. Guests under 1 year are no charge.

How much notice is needed to plan my party?
Due to rental and food ordering and staffing your party, we are not able to accommodate birthday parties booked with less than 2 weeks notice.

How does parking work?
Parking passes are needed to leave the Zoo parking lot. Your guests can purchase these on the day of your party at the Membership office as you walk into the Zoo. Parking passes can also be pre-purchased ($8 each), however on event day the Zoo parking lot is first come, first served. Please bear this in mind for your guests, when choosing your party’s start time on public holidays or summer weekends. Alternatively, there are about 400 free city parking spaces on Sloat Blvd, just outside the Zoo.

Do Zoo members receive any benefits?
As your guests will be event guests rather than regular Zoo visitors, they will be given wrist bands and so admission tickets are not needed. Even though admission is included in the package, there are no package discounts for zoo members.

How do party guests get into the Zoo?
After your signed documents and deposit have been received, we will get you the appropriate number of wrist bands (you can either pick them up from the zoo or we can mail them to you), for you to distribute to your guests, before your party. Alternatively (recommended), we can leave an envelope containing all your guests’ wrist bands with the Gift Shop’s cashier in Entry Village for you to pick up on the day of your party. It is still your responsibility to make sure the wrist bands are distributed. If you choose this option, we recommend you designate a friend or relative to be in charge of this, so you, the birthday party parent, can be in the birthday room ready to greet your guests!

Can I bring in my own food or caterer?
Along with coordinating all your birthday setup and entertainment, we are also the Zoo’s exclusive on-site caterer! This allows us to provide you with seamless execution of all aspects of your party! We do not allow outside caterers. The exception is if you wish to bring in your own birthday cake, however the package cannot be discounted if you opt for this.

Can I take any leftover food home with me?
Taking caterer-provided food off the premises is not allowed for food safety reasons, as we cannot guarantee what happens to it off premises. Our in-house chefs are on-site to make sure only the necessary amount of food is prepared, to minimize waste and leftovers. Since the package birthday cake is prepared off-site and not by our caterer, we can allow you to take leftover cake home with you if you wish.

What is a typical party schedule?
The party starts off by guests arriving, enjoying food and refreshments, being entertained by the goodie bags and face painting, singing happy birthday, and finally the animal encounter if one is booked. It is your responsibility to arrive on time and finish on time. Extra time can be added for an extra fee, but this is subject to availability, as we may already have another party booked in the room after your event.

How do I reserve my date, time and location? What is the cancellation policy?
The policy is first come first served with birthday party bookings, so to lock in your party we will need a signed and returned ‘Terms & Payment’ document, together with a Non-Refundable deposit. Please be 100% sure when you book as no refunds will be given.
PAYMENT & TERMS

Booking and Payments
• Credit Card Authorization: Regardless of your preferred payment method, a credit card must be kept on file.
• Deposit Payment: In order to officially secure your birthday party’s time slot and date, a non-refundable deposit (paid by credit card or check) that equates to the minimum package payment of $1,000 is due. This is for the minimum of 20 guests. Until we receive your deposit along with these signed terms, your party is not confirmed and we must be fair in allowing other birthday parties to potentially book your preferred date and time slot.
• Final Payment: 100% of your total balance, including any upgrades or enhancements that have been scheduled throughout the planning process, is due at least 5 business days prior to your birthday party date. If for any reason we do not receive your final payment, your party may be cancelled. Any day-of additions will be charged to the credit card on file the next business day following your party.

Minimum and Final Guest Numbers
• Minimum Guaranteed Guest Count: When you confirm your party by paying a non-refundable deposit, you will be asked for the minimum amount of guests that you are expecting to attend your party. Birthday parties require a minimum of 20 guests, a ‘guest’ being considered anyone over the age of 1 year old. By paying your deposit, you agree to commit to at least this amount of guests. From that point, guest numbers and additional items can be increased/added up until 5 business days before your party, but not decreased/removed.
• Final Guest Count: Please email your final guest count to your party coordinator at least 8 business days prior to the date of your party. If you don’t, your party may not have the correct amount of food, drink, or seating for your guests to enjoy.
• You will be charged for this final guest count or the actual amount of guests who attend your party, whichever number is greater.

Room Rental Times
• It is up to you to arrive to your party on time, and leave the room on time. If you stay over your scheduled time, you may be charged for the time extension, even though it may not have been pre-scheduled.
• Time extensions may not always be available to add on the day-of, depending on what is scheduled in the room throughout the day. However you may discuss the possibility with the lead and if time can be added on, you will be charged accordingly.

Day-Of Changes and Additions
• Enhancements and upgrades are subject to availability, and therefore any additions or changes made on the day-of may not always be accommodated although we will always do whatever we can. Your birthday party lead will ask that you sign a consumption form for any changes or additions coordinated on the day-of.
• Any necessary associated charges will be run on the payment card on file the next business day.

Final Payment: 100% of your total balance, including any upgrades or enhancements that have been scheduled throughout the planning process, is due at least 5 business days prior to your birthday party date. If for any reason we do not receive your final payment, your party may be cancelled. Any day-of additions will be charged to the credit card on file the next business day following your party.

Catering Regulations
• Along with coordinating all your birthday setup and entertainment, we are also the Zoo’s exclusive on-site caterer, and we do not allow outside caterers. Removing caterer-provided food off the premises is not permitted. Bringing your own food and beverage to consume on zoo premises during events is also not allowed, with the exception of if you choose to provide your own birthday cake.

Decorations
• Should you wish to provide your own decorations and are happy to set them up yourself, you may do this by arriving 15 minutes early to your scheduled party time. Should you wish our team to set up your provided decorations for you, then a $50 fee will be charged to the payment card on file, and we ask that you please deliver them to us at least 2 business days prior to your event.
• Due to animal welfare, we cannot allow balloons, confetti, glitter, balls of any kind, bicycles or scooters, roller blades or skates, skateboards, coolers, non-service animals, plastic lids or straws on zoo premises.

Zoo Members
• Zoo members benefit from complimentary zoo admission under normal circumstances, however even though the birthday package includes zoo admission, the package itself cannot be discounted to accommodate this nor can admission tickets be refunded after the party.

Zoo Entry Procedure
• By signing this document, you are agreeing the responsibility to distribute Zoo Admission (wristbands) to your party guests. One envelope will be left at the Gift Shop (or you can arrange for a prior day pick-up or mailed to you) for pick-up the day of your event. The Gift Shop is not a will call window and cannot be used to distribute wristbands to your group. We suggest designating a friend or relative to be in charge of distributing to party guests or having a specific meeting time and location for your guests.

Cancellation Policy
• Cancellation by San Francisco Zoo: In the unlikely event that the zoo must cancel your birthday party for any reason, we will be happy to reschedule your party or give you a full refund, whichever you prefer.
• Cancellation by Client (you): Should you wish to cancel your birthday party, then unfortunately no refund can be given for the initial deposit. Any payments in addition to the deposit can be refunded, as long as the party is no less than 28 days from happening. This protects the zoo against loss of business. As an alternative, we are happy to work with you in planning another mutually convenient time slot and date, as long as the new party takes place within 12 months of the original date. This kind of rescheduling can be done only once.

By signing, I agree to the terms and conditions set forth herein by San Francisco Zoo Event Sales.

CLIENT SIGNATURE ____________________________ DATE ____________________________

SAN FRANCISCO ZOO EVENTS 415.753.7055 planyourevent@sfzoo.org
<table>
<thead>
<tr>
<th><strong>CREDIT CARD AUTHORIZATION</strong></th>
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</thead>
</table>

| EVENT NAME | ______________________________________________________________ |
| DATE OF EVENT | ______________________________________________________________ |
| NAME ON CARD | ______________________________________________________________ |
| CARD NUMBER | ______________________________________________________________ |
| EXPIRATION DATE | _____ / _____ |
| SECURITY CODE (3 OR 4 DIGIT # ON BACK OF CARD) | ________ |

<table>
<thead>
<tr>
<th>BILLING ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>STREET</td>
</tr>
<tr>
<td>CITY, STATE, ZIP</td>
</tr>
</tbody>
</table>

| CARDHOLDER SIGNATURE | ______________________________________________________________ |
| DATE | ______________________________________________________________ |

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